

HAS

S E C R E T

DETACHMENT M

17 February 1971

STANDARD OPERATING PROCEDURE

H-10-11

EMERGENCY LIGHTING MAINTENANCE

- I. PURPOSE: To set forth procedures to be followed by Security Assistants and the Squadron Electrician to insure periodic inspection and maintenance of emergency lighting equipment.
- II. SCOPE: Provisions of this SOP apply to all Security Personnel and the Directorate of Support.
- III. RESPONSIBILITY: The Chief of Security and the Director of Support are responsible for insuring compliance with the provisions of this SOP.
- IV. PROCEDURES:
  - A. On the midnight shift of the last calendar day of each month, the Security Assistant on duty will inspect all emergency lighting units in the hanger complex, and report to Director of Support, through Chief, Security, results of the inspection. Where maintenance or replacement is required, the Squadron Electrician will be assigned to perform the necessary repairs.
  - B. On the first work day of each month, the Squadron Electrician shall inspect all emergency lighting units in the hostel area, servicing units as required. Any units found to be defective should be reported to Director of Support.

Manager

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